

Beckington Neighbourhood Plan: Project Plan																									updated Jan 2025	
PROJECT PLAN SUMMARY																										
		2024	2025												2026											
	STAGE	2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
	1. Getting Started	C1																								
	2. Identify Issues	C2																								
	3. Aims, Vision & Objectives		C3																							
	4. Generate Options & Prepare Draft Plan	C4																								
	5. Submission																S									
	6. Post submission formal requirements																									

**Consultation Windows:**  
C1 = Launch and initial awareness training  
C2 = Community Questionnaire pulished  
C3 = Community consultation (event / exhibition and publicity) on evidence feedback, emerging themes, draft vision, aims and objectives for comments and endorsement.  
C4 = Consult on development site options (if appropriate / necessary)  
C5 = Share first draft plan **with the community only** to get comments and endorsement.  
C6 = Pre-submission consultation (including formal consultation with statutory consultees, but consult widely on content of plan).  
S = Submission to local authority.

**Notes and Assumptions:**  
1. Assumes the Neighbourhood Plan Steering Group (NPSG) will meet regularly to review outputs and monitor progress.  
2. Key decisions will be taken by the Parish Council, but Terms of Reference for the NPSG should set out the degree of delegation the NPSG will have.  
3. The Project Plan should be reviewed and amended if necessary, periodically.  
4. Any documents or notes produced by the NPSG should be made available on Neighbourhood Plan wep pages.  
5. The post submission stage is largely out of the hands of the NPSG and down to the local authority and appointed examiner. After submission, the process can take around 4-6 months to get the plan made.  
6. The process may take longer or shorter time depending on the matters dealt within the plan and the pace at which the NPSG can progress.  
7. Tasks listed are broadly sequential, although some are iterative, while some may be done in a different order within each stage. Some stages can overlap, particularly stages 1 and 2.  
8. Should site allocation not be required, a potential saving of 1-3 months can be made from Stage 2.



