

MINUTES
BECKINGTON NEIGHBOURHOOD PLAN
STEERING GROUP MEETING
10 February 2025

Present:

Ben Richards (BR) - Chair, Georgina Fletcher (GF), Paula Fox (PF), Jo Hole (JH), Laura Parry (LP), Clive Winterbourne (CW)

Apologies: Debs Byrne (DB), Alex Richards (AR)

1. Minutes of last meeting (13 January 2025)

Minutes were approved.

2. Actions arising from last meeting (not covered in Items 4 and 5)

- Request to Somerset Council for housing planning figure – this was expected ahead of the public consultation on 17 February.
- Locality technical package - Evidence Base and Policy Development (EBPD). The Parish Clerk had applied to Locality. No response yet. Packages are over-subscribed, so support is not guaranteed.

3. Call for Sites reports

- The SG formally accepted the 13 site assessments from Brodie Associates.
- The SG agreed that the reports should be published on the SG website in line with guidance received from the Parish Clerk.
- BR will issue a revised draft of the cover note to accompany publication. This will be on a short turn around to enable publication to coincide with the Parish Council Meeting on 11 Feb.
- The SG agreed that Brodie Associates should be recommended to the Parish Council for funding approval as the preferred consultant to support the public consultation.

4. Public consultation meeting – Monday 17 February 2025

Aim. To inform and gather residents' views on the draft Vision and Objectives (V&O) for the NP. Also to update residents on the call for sites and future public consultation.

Format.

- Memorial Hall from 7.30pm. Planning attendance figure is +/-50.
- Display boards and tables laid out in centre of Hall showing V&O and how they have been derived.
- Residents to be handed sheet with V&O on arrival that they can use for feedback.
- BR will introduce event from stage.
- Residents invited to visit stands for approx 30 mins to discuss V&O with SG members and mark their sheets and display boards with any comments. Sheets with comments to be placed in boxes prior to departure.

- After approx. 30 mins, BR will introduce WH to update residents on the Call for Sites and the next steps (consultation process).
- BR to close meeting.
- Evidence of numbers attending (head count) and photographs (without showing residents faces) will be useful for the examiner.

Action Points and Roles.

Hall prep from 5pm. PF requesting availability from 3pm.

Printing. Items for printing to JH by Fri 14 Feb:

V&O handouts (double side A4) – BR

Display board headlines – PF

BR to scope display map showing all sites.

Event advertising.

JH to distribute spare invitations to pubs, surgery etc.

PF to laminate invitations for use as posters.

GF to distribute via Rudge social media

BR to provide text for website and also post on Beckington Facebook.

Noticeboards and tables.

BR has asked Mel Usher for use of 4 x boards and 2 x flip charts from Frome Town Council.

PF sourcing 4 x additional boards

Food and drink.

Budget agreed at £50 food (JH), £100 drink (GF).

Other

BR to liaise with WH to identify her requirements.

BR to provide updated draft V&O, ideally checked by WH. V&O to be published on website after the event (not before).

5. **AOB**

- The SG agreed that Brodie Associates should be recommended to the Parish Council for funding approval as the preferred consultant to support the public consultation.

6. **Date of next meeting TBC**